

Carbon County Library Board

Meeting Minutes

January 23, 2017

Opening

The regular meeting of the Carbon County Library Board was called to order at 12:00 on January 23, 2017 at Sinclair Library by Cindy Bloomquist.

Present

Joyce Menke, Tom Callison, Eleanor Behrman by phone Cindy Bloomquist, Anne-Terri Ezell and Jacob Mickelsen present

Approval of Agenda

Cindy motioned and Anne approved to approve the agenda.

The agenda was unanimously approved as distributed.

Approval of Minutes

Tom makes motion to approve minutes Cindy seconds.

The minutes of the previous meeting were unanimously approved as distributed.

Customer Comments and Correspondence

Received a letter from customer then a customer corresponded through Rawlins News and Chatter Jake is handling Hanna letter it will be mailed out.

Executive Session: none

Financials: waiting on reimbursements for utilities for Baggs Library, motioned by Cindy second by Anne-Terri to pay the following bills: \$119.00 Kasper Oil, \$8680.97 Unemployment, \$730.00 Hoffman/Ramsey, \$125.00 Saratoga Chamber. Motioned carried

Waiting to get state funds

\$385,000 payroll budget which is under budgeted amount, \$75,000 from county funds not figured in budget

Saratoga has not giving their matching funds for Saratoga library

Audit Report not available/ Bond issues was received

Foundation report: They will meet and discuss fundraisers: Dessert Dinner Theater

Director Report: Winter reading competition, state Legislation meeting

Unfinished Business

15 hour/week position for Library Assistant II Cindy motioned Anne-Terri second all in favor agreed for \$3787.50 until July 4 hours on Wednesday and Thursday morning. Will discuss Saratoga increased hours at February meeting.

Review plans for new logo and website, reviewed the work that has been done and will wait on motion to pay bill till next meeting.

Internet providers looking for a less expensive one Jacob is handling it and waiting on a call from Charter.

New Business

Unemployment bill arrived approved to pay under bills to pay.

Multi- year plan discussion need to start working on strategic plan.

Jacob is working on employee manual revision

Hired two new subs

Discussed renting unused office space in Carbon Building to Job Core out of Denver for \$4700/year for up to 5 years the Library will get the money Cindy motioned to allow job core to rent office space Anne-Terri second motion passed.

New Rawlins Teen room Jacob will bring plans for room. Money from foundation for teen room Cindy Motions for use of the money for teen room Tom seconds. \$1100 for the computer area and the rest of the allotted \$5000 for room.

Adjournment

Meeting was adjourned at 1:06 by Cindy Bloomquist. The next general meeting will be at 12:00 on February 27, 2017, in Hanna.

Minutes submitted by: Anne-Terri Ezell

Approved by: OT