

**CARBON COUNTY LIBRARY BOARD
MINUTES
June 20, 2018 Hanna Library**

CALL TO ORDER: 11:33 AM Chairman Joyce Menke

PLEDGE OF ALLEGIANCE: completed by group

ROLL CALL: Present Joyce Menke, Cindy Bloomquist, Mike Morrell, Linda Fleming, & Patti Hays. Staff: present by phone during parts of the meeting Attorney Ashley Davis.

AGENDA: (Fleming/Bloomquist)

MINUTES: May 16, 2018 regular meeting (Fleming/Bloomquist) passed

CUSTOMER COMMENTS: The Hanna Librarian, Ms. Katlyn Logan was introduced. Ms. Menke present an invoice for renewal of the bond insuring Anne Terry Ezel as a board officer. The notice will be disposed of as the bond renewal is not required.

EXECUTIVE SESSION: Motion to go into executive session at 11:45 am for matters of personnel. (Fleming/Morrell) passed

Motion to leave executive session at 12:15 pm (Fleming/Morrell) passed with no action taken. Jake Mickelsen will be back in the office on Thursday as per call.

FINANCIALS:

- Review of expenditures for the month was incomplete but acceptable.
- Year to date figures were tabled until July when the total for the year can be reviewed
- **Finances were then filed for audit.**
- **Motion to pay bills in total of \$3,249.13 (Fleming/Morrell) passed**

FOUNDATION REPORT: Foundation did not meet.

FRIENDS OF THE LIBRARY REPORT: Linda Fleming was active at the Snake River Friends group. They have moved the Bus onto the agenda for the fall but for now a Reader Bug is active taking books to distant areas via a great volunteer. June 20th is also a major event for the Library Friends group. Cindy Bloomquist reported on the Saratoga Library Friends group. They are coordinating efforts with the Gardner's Club group on the seed library and exchange program.

DIRECTOR'S REPORT: No report was available.

UNFINISHED BUSINESS:

- Personal manual updating has not moved forward. No information from Director's office to the Attorney's office has been shared. Ashley Davis was present at this time by phone. This item will be placed on the August agenda.
- There are no other policies out for revision at this time
- The By Laws will be addressed at the next meeting by Ashley Davis.

NEW BUSINESS:

- The board agreed to show staff appreciation in the coming month. Cindy Bloomquist will cover the Saratoga/Encampment area. Linda Fleming the Baggs area. Joyce Menke will cover the Hanna/Medicine Bow and Elk Mountain area and Patti Hays and Mike Morrell will cover Saratoga/Rawlins.

COMMENTS FROM THE FLOOR: Linda Fleming would like to address the mowing of the library properties again. There needs to be an agreement somewhere on this maintenance item. No action was taken.

NEXT REGULAR MEETING – July 18th at the Baggs Library, 11:30am

MEETING ADJORNED – 12:46pm

PH/ph