

CARBON COUNTY LIBRARY BOARD SPECIAL MEETING

Special Board Meeting, June 26, 2017, 9:00 am. Rawlins Library

(Agenda subject to change or reorder at meeting time)

1. Call to Order: Meeting called to order by Chair person J. Menke at 9:10 am.
2. Roll Call: Present are: J. Menke, E. Behrmann. A.T. Ezell and Library Exec. Director, J. Mickelsen. Absent are C. Bloomquist and T. Callison. Quorum is established.
3. Approve Agenda: Motion made by A.T. Ezell to approve agenda as presented. Motion seconded by E. Behrmann. Motion carries.
4. Review Budget:
 - a. The July 2016 to June 2017 Library System Budget showing the Profit and Loss- Budget versus the Actual Budget as presented by the accountant. Review was undertaken line by line to evaluate income and spending for the fiscal year.
 - b. Quotes for lawn care:
 1. Baggs Library: Quote from Jean Morlan approved for \$60.00/mowing and trimming/per occasion/ on an as needed basis.
 2. Medicine Bow: A quote was presented for mowing and trimming by a party using their own equipment. A motion was made by A.T. Ezell to approve the mowing/trimming for \$25.00/occasion on an as needed basis. Motion seconded by E. Behrmann. Motion carries.
5. Approve Expenditures: Board has accepted the final expenditures for the fiscal year.
6. Designate Holidays for FY 17/18:
 - a. July 4, 2017-Tuesday
 - b. Labor Day September 4, 2017-Monday
 - c. Veterans Day November 10, 2017-Friday
 - d. Thanksgiving Day November 23, 2017-Thursday
 - e. Christmas Day December 25, 2017-Monday

- f. New Years Day January 1, 2018-Monday
- g. Presidents Day February 19, 2018-Monday
- h. Memorial Day May 28, 2018-Monday

Motion made by A.T.Ezell to designate these days as holidays to establish the Holiday Pay Policy. Motion seconded by E. Behrmann. Motion carries.

7. Adjournment at 10:38 am.

Respectfully Submitted,

E. Behrmann, Sec.

Minutes approved at the July 17, 2017 Board meeting.

The mission of the Carbon County Library Board is to engage, enrich, and empower.